



MELROSE PARK POLICE DEPARTMENT

1 NORTH BROADWAY, MELROSE PARK, IL 60160
(708) 344-8409 FAX (708) 344-9065
www.MPPD.com

Village of Melrose Park Freedom of Information Act Request Form

DATE OF REQUEST: _____

NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ FAX: _____

DATE/TIME OF INCIDENT: _____ CASE #: _____

TYPE / NATURE OF INCIDENT:

I AM REQUESTING THE FOLLOWING RECORD(S):

- We are extending the time response to your request for an additional five (5) working days under Section 140/3 (d) of the Act due to:

- Your request if “unduly burdensome” and is denied.**
Responding to this request will disrupt the duly-undertaken work of this department. We have extended the opportunity to you to confer with us in an attempt to reduce the request to manageable proportions and you have failed to do so.
The reasons this request is unduly burdensome and the extent to which it is are:

- The following information requested is exempt from inspection, copying or disclosure under Section 7 of the Act for the following reasons:

DATE OF DENIAL: _____ BY: _____

FAX NUMBER: (708) 345-7026