



# MELROSE PARK POLICE DEPARTMENT

1 NORTH BROADWAY, MELROSE PARK, IL 60160  
(708) 344-8409 FAX (708) 344-9065  
www.MPPD.com

## P-TICKET MEDIATION FORM

Directions: If you wish to have your parking ticket dismissed, you may complete this form and submit it to a clerk. A police commander will review it, and you will be notified of the decision via mail.

**No cases will be mediated after a delinquent notice has been mailed.** Please print legibly.

<b>NAME:</b>	<b>PHONE #:</b>
<b>ADDRESS:</b>	<b>CITY/STATE/ZIP:</b>

<b>TICKET #:</b>	<b>DATE/TIME:</b>	<b>OFFICER:</b>
<b>ADDRESS:</b>	<b>CITY/STATE/ZIP:</b>	

### VEHICLE

<b>COLOR:</b>	<b>YEAR:</b>	<b>MAKE:</b>	<b>MODEL:</b>
<b>LICENSE:</b>	<b>STATE:</b>		<b>YEAR:</b>

<b>DESCRIBE THE SPECIAL CIRCUMSTANCES YOU FEEL JUSTIFY THE DISMISSAL OF YOUR TICKET:</b>

THE FOLLOWING ARE **NOT** REASONS FOR DISPUTING PARKING TICKETS:

- Lack of knowledge of Village and state rules and laws
- Not able to find legal parking
- Failure to pay parking fees

**Consideration will be given one time only per vehicle.**

**Your Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### DO NOT WRITE BELOW THIS LINE – POLICE DEPARTMENT USE ONLY

**Date Received:** \_\_\_\_\_ **Received By:** \_\_\_\_\_

<b>SUPERVISOR'S COMMENTS:</b>

### DISPOSITION:

\_\_\_\_\_ **TICKET DISMISSED** (no fine, no court appearance) because:

\_\_\_\_\_ It was improperly issued

\_\_\_\_\_ It was properly issued, but there are mitigating circumstances

\_\_\_\_\_ **TICKET WILL NOT BE DISMISSED.** The fine is payable until the assignment of court.

The due date has been extended to: \_\_\_\_\_

**Reviewed By:** \_\_\_\_\_ **Date:** \_\_\_\_\_