

Melrose Park Police Department

Security Camera Partnership Registration Program

In an effort to continue our public safety partnership with residents of the Village of Melrose Park, the Melrose Park Police Department is offering to partner with residents willing to participate in a security camera registration program in which the Village agrees to reimburse residents for a portion of the costs to purchase and install security camera systems in their residences. The Melrose Park Police Department Security Camera Partnership Registration Program (hereinafter the "Partnership Program") allows residents to voluntarily register their residential video surveillance systems with the Melrose Park Police Department, in exchange for being reimbursed for a portion of the costs of such security camera(s). Such registry will allow the Police Department to identify and access residential video surveillance systems installed near the location of any reported crime that may occur within the Village of Melrose Park or in areas bordering the Village of Melrose Park. The Partnership Program will assist the Police Department in its efforts to obtain evidence related to such criminal activity. This Partnership Program shall be available to all owners or occupants of residential property located within the Village of Melrose Park.

DISCLAIMER AND TERMS OF USE

By executing this form, you acknowledge that you have read and understand the following terms and conditions of the Melrose Park Police Department Security Camera Partnership Registration Program and, in consideration for participation in the Partnership Program, you agree to such terms and conditions as follows:

1. Your participation is voluntary. The video surveillance footage that you supply to the Police Department will be kept confidential, unless subject to disclosure by court order or as otherwise required by law.
2. Your participation in the Partnership Program does not provide the Melrose Park Police Department with direct access to your camera and/or surveillance equipment. Instead, you will be expected to provide to the Melrose Park Police Department access to the video recordings created by such equipment, upon their request.
3. Your participation in the Partnership Program does not make you an agent or an employee of the Melrose Park Police Department or the Village of Melrose Park.
4. In order to be eligible for participation in the Partnership Program, the security camera(s) must be installed so that the area surveilled is located outside of the residence that is registered for the Partnership Program. Cameras located with inside views of the residence shall not be approved for the Partnership Program. The Melrose Park Police Department and the Village of Melrose Park shall not, however, determine the location for the installation or the use of your video surveillance equipment.
5. Once the video surveillance equipment has been installed, a representative from the Police Department shall inspect the video surveillance equipment, in order to ensure that it is installed properly and in working condition. Upon approval of the installation and functionality of the video

surveillance equipment, the Village shall approve the camera owner, as listed on this registration form, for participation in the Partnership Program.

6. Upon providing the Village with proof of purchase and copies of receipts for the purchase and installation of the video surveillance equipment, and upon approval by the Police Department of the registrant for entry into the Partnership Program, the Village shall, within sixty (60) days, reimburse the registered camera owner, via check, 50% of cost of the purchase and installation of the video surveillance equipment, but not to exceed One Hundred Dollars (\$100.00).

7. You may withdraw from the Partnership Program and remove your residence from the Police Department's registry at any time by notifying, in writing, the Melrose Park Police Department, located at 1 N. Broadway Avenue, Melrose Park, IL. 60160: Attn: Deputy Chief of Police, provided that if you withdraw from the Partnership Program less than two (2) years from the date of approval of your registration in the Partnership Program, then you shall be required to reimburse the Village any amount that you received from the Village towards the purchase and installation of the video surveillance equipment. Upon your withdrawal from the Partnership Program, your name and address shall be removed from the list of the locations of registered video surveillance equipment.

8. If it is determined by the Village that video footage from the video surveillance equipment that is registered pursuant to the Partnership Program may assist in the investigation of a crime, the Melrose Park Police Department will contact you, using the contact information that you have furnished, in order to request that you provide access to the video footage to the Police Department. As a member of the Partnership Program, you must allow the Police Department access to your video surveillance equipment and must provide any video footage requested by the Police Department. Such video footage may be used as evidence during any stage of an investigation or criminal proceeding.

9. You are solely responsible for using and maintaining your video surveillance equipment in compliance with all applicable laws. Your participation in the Partnership Program is not a determination by the Village of Melrose Park Police Department or the Village of Melrose Park that you are using and maintaining your video surveillance equipment in compliance with all applicable laws.

10. The Village of Melrose Park reserves the right to terminate this Partnership Program at any time. If the Partnership Program is terminated, the Village shall notify each registrant in writing at the address provided by the registrant.

Registrant's Name: _____

Address of Camera Location: _____

Contact/Owner's Email: _____

Contact/Owner's Phone Number: _____

Camera Information

Video System Components:

Interior:

Exterior:

Both:

Describe Exterior Views of Your Camera:

Front View:

Rear View:

Side View:

Street View:

Camera

Manufacture: _____

Make: _____

Model: _____

Cost: _____

I acknowledge that I have read the above terms and conditions and understand and agree to them, in consideration for participation in the Partnership Program.

Name: _____

Date: _____

Signature: _____

Melrose Park Police Department

Approved By: _____

Date: _____

Please complete the attached registration form and return to the Melrose Park Police Department. You can deliver the signed original or mail it to 1 N Broadway Avenue, or you can scan an original and e-mail it to cameras@melroseparkpd.com.

If you have any further questions, don't hesitate to email cameras@melroseparkpd.com.